

**HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE**

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Wednesday 17<sup>th</sup> April 2024 at 10:30am** in the Committee Room at The Henfield Hall.

**A G E N D A**

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 20<sup>th</sup> MARCH 2024**
4. **MATTERS ARISING**
  - a) Cemetery Lighting - Update.
  - b) Henfield's "Big Thank You" – Update.
  - c) Skills Matrix – Update.
  - d) 80<sup>th</sup> D-Day Anniversary.
  - e) Storage For Works Officers.
- OPEN FORUM**
5. **CHAIRMAN'S ANNOUNCEMENTS**
  - a) Update On The Tanyard Barn Development.
6. **REVIEW AND APPROVE AN AMENDMENT TO THE INFRASTRUCTURE DELIVERY PLAN GUIDANCE NOTES**
7. **REVIEW THE PARISH COUNCIL STANDING ORDERS**
8. **REVIEW THE PARISH COUNCIL FINANCIAL REGULATIONS**
9. **THE FINAL INTERNAL AUDIT 2023/24**
10. **FINANCE**
  - a) Confirmation of Reconciliation of Bank Accounts (March).
  - b) Internal Controls (To Include Audit Check of Expenditure) – (March).
11. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
12. **DATE OF NEXT MEETING** – 15<sup>th</sup> May 2024.

Published Friday 12<sup>th</sup> April 2024.



Clerk to Henfield Parish Council