

## **HENFIELD PARISH COUNCIL**

Notice of the **Annual General Meeting** of Henfield Parish Council to be held on **Tuesday 7<sup>th</sup> May 2024** at **7.00pm** in The Henfield Hall.

### **AGENDA**

1. **ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR**
2. **DECLARATION OF MEMBERS' INTERESTS**
3. **APOLOGIES**
4. **ELECTION OF VICE-CHAIRMAN FOR FORTHCOMING YEAR**
5. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2<sup>nd</sup> APRIL 2024**
6. **REVIEW OF COUNCIL COMMITTEES**
7. **REVIEW OF REPRESENTATIVES TO OUTSIDE BODIES**
8. **APPOINTMENT OF INTERNAL AUDITOR**
9. **MATTERS ARISING**
10. **CHAIRMAN'S ANNOUNCEMENTS**  
**OPEN FORUM**
11. **WEST SUSSEX COUNTY COUNCIL REPORT**
12. **HORSHAM DISTRICT COUNCIL REPORT**
13. **MOTION: TO APPROVE THE INTERNAL AUDITOR'S REPORT FOR 2023/24**
14. **MOTION: TO APPROVE THE YEAR-END ACCOUNTS FOR THE FINANCIAL YEAR 2023/24**
15. **MOTION: TO APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR 2023/24**
16. **MOTION: TO APPROVE THE ACCOUNTING STATEMENTS FOR 2023/24**
17. **MOTION: APPROVE THE CURRENT STANDING ORDERS**
18. **MOTION: APPROVE THE CURRENT FINANCIAL REGULATIONS**
19. **MOTION: TO APPROVE AND SIGN THE HENFIELD FOOTBALL CLUB LICENCE**
20. **COMMITTEE REPORTS**
  - (A) **Finance, Risk & Change Governance**  
Cllr Jones to report.
    - (a) Summary of £36,734.08 Expenditure from 1<sup>st</sup> April – 30<sup>th</sup> April 2024.

To be Noted by Council.

- (b) Select Expenditure as the Monthly Random Audit Checks – April.
- (c) Confirm the release of £20,000 to the Clarkes Mead Trust for The Henfield Scout Community Centre, providing the criteria has been met.

**(B) Plans Advisory**  
Cllr Shaw to report.

**(C) Recreation & Open Spaces**  
Cllr Perry to report.

- (a) Consider the Definitive Map Modifications Order Proposed at Springlands Lane.

**(D) Village Amenities**  
Cllr Morgan to report.

**(E) Children & Young People**  
Cllr Leader to report.

**(F) Museum**  
Cllr Potts to report.

**(G) Joint Commons**  
Cllr Perry to report.

21. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

22. **PCSO & POLICE ACTIVITIES**

23. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

24. **DATE OF NEXT MEETING**

Tuesday 4<sup>th</sup> June 2024.

Published Wednesday 1<sup>st</sup> May 2024.