

**HENFIELD PARISH COUNCIL**  
**INCOME & EXPENDITURE ACCOUNT**  
for year ended 31st March 2024

| <b>Year Ended</b><br><b>31/03/2023</b> |  | <b>Year Ended</b><br><b>31/03/2024</b> |
|--|--|--|
| 277,355                                | Precept  | 304,789                                |
| 1,408                                  | Interest                                       | 7,547                                  |
| 15,700                                 | Cemetery                                       | 18,940                                 |
| 1,234                                  | Museum   | 279                                    |
| 15,469                                 | Street Cleaning Grant Horsham District Council | 17,016                                 |
| 5,682                                  | Football Club                                  | 3,157                                  |
| 350                                    | Cricket Club                                   | 350                                    |
| 2,300                                  | Kings Field Trust                              | 1,900                                  |
| 9,465                                  | Other Income                                   | 1,375                                  |
| 5,735                                  | Community Infrastructure Levy                  | 11,890                                 |
| 2,580                                  | Car Charging Point                             | 2,551                                  |
| 750                                    | WSCC Highways Agreement Grant                  | 1,000                                  |
| -                                      | Children & Young People                        | 1,200                                  |
| <b>338,027</b>                         | <b>TOTAL INCOME</b>                            | <b>371,993</b>                         |

| <b>EXPENDITURE</b> |  |                |
|--------------------|--|----------------|
| 147,695            | Salaries                                 | 159,500        |
| 31,392             | General Administration                   | 20,227         |
| 3,376              | Members Allowances                       | 3,897          |
| 10,212             | Section 137 Payments                     | 7,930          |
| 6,857              | Street Cleaning                          | 7,437          |
| 18,623             | Accommodation & Hall Bookings            | 20,401         |
| 22,432             | Cemetery                                 | 17,300         |
| 3,852              | Rothery Pavilion Maintenance             | 4,324          |
| 10,319             | Playing Field/Open Space Maintenance     | 6,364          |
| 4,000              | Community Bus                            | 4,000          |
| 964                | Dog Fouling Bins                         | 1,075          |
| 12,171             | Public Conveniences                      | 13,241         |
| 5,794              | Play Area Maintenance/Renewal/Inspection | 2,237          |
| 4,000              | Lighting Power/Maintenance               | 6,000          |
| 7,586              | Miscellaneous                            | 10,562         |
| 5,137              | Seats & Trees                            | 6,347          |
| 2,787              | Christmas Lights (High Street)           | 2,770          |
| 3,046              | Link Road Lights                         | 5,158          |
| 2,760              | Henfield Trails                          | -              |
| 1,000              | Wildlife Planting                        | 999            |
| 2,607              | Storage Container Rental                 | 2,732          |
| 1,667              | Village Centre General Expenditure       | 1,718          |
| 1,838              | Community Speedwatch                     | -              |
| -                  | Children & Young People                  | 16,087         |
| <b>310,115</b>     | <b>TOTAL EXPENDITURE</b>                 | <b>320,308</b> |

| <b>GENERAL RESERVE</b> |                            |                |
|------------------------|----------------------------|----------------|
| 139,742                | Balance at 1st April 2023  | 142,380        |
| 338,027                | Total Income               | 371,993        |
| 477,769                | Sub Total                  | 514,373        |
| 310,115                | Total Expenditure          | 320,308        |
| (25,274)               | (To)/From Reserves         | (31,352)       |
| <b>142,380</b>         | Balance at 31st March 2024 | <b>162,713</b> |

signed Chairman of Council meeting at which end of year accounts approved Date 7th May 2024

signed (Responsible Financial Officer) Date 7th May 2024

**Henfield Parish Council - BALANCE SHEET**  
For the year ended 31st March 2024

| 31/03/2023     |  | 31/03/2024     |
|----------------|--|----------------|
| £              | <b>CURRENT ASSETS</b>                            | £              |
| -              | Debtors  | -              |
| 3,585          | VAT Recoverable                                  | 3,200          |
| 314,050        | Cash in Hand                                     | 366,712        |
| <b>317,635</b> | <b>TOTAL ASSETS</b>                              | <b>369,912</b> |
|                | <b>CURRENT LIABILITIES</b>                       |                |
| 2,707          | Creditors (Accruals)                             | 3,298          |
| <b>314,928</b> | <b>NET ASSETS</b>                                | <b>366,613</b> |
| 142,380        | Represented By<br><b>GENERAL RESERVE</b>         | 162,713        |
|                | <b>ALLOCATED RESERVES</b>                        |                |
| 6,354          | Street Lighting and Christmas High Street Lights | 7,354          |
| 5,106          | Recreation Equipment                             | 5,106          |
| 8,466          | Resurfacing Leisure Centre Car Park              | 10,466         |
| 3,000          | Cemetery Projects                                | 3,282          |
| 2,725          | Museum Reserve                                   | 3,225          |
| 4,427          | Community Events                                 | 4,427          |
| 11,000         | Henfield Youth Services                          | 11,000         |
| 6,000          | Elections  | 6,000          |
| 27,550         | Playing Field Projects                           | 25,850         |
| 9,385          | Council Van & Trailer                            | 9,385          |
| 5,448          | Tree Management                                  | 5,448          |
| 7,800          | Planning & Legal                                 | 8,800          |
| 5,122          | Henfield Trails                                  | 5,122          |
| 10,979         | Community Infrastructure Levy                    | 20,949         |
| 558            | Bus Shelter & Public Toilets                     | 1,058          |
| 1,000          | Traffic Control & Speed Indicators               | 1,100          |
| 3,000          | Safe Routes, Footpaths & Bridleways              | 3,000          |
| 3,513          | Office Refurbishments                            | 4,013          |
| 51,115         | Community Buildings & Infrastructure             | 68,315         |
| 172,548        | Sub Total  | 203,900        |
| <b>314,928</b> | <b>TOTAL</b>                                     | <b>366,613</b> |

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**Henfield Parish Council**  
**Section 137 Local Government Act 1972 Payments**

|  |              |       |
|--|--------------|-------|
|  | £            |       |
| <b>Donations:-</b>   |              |       |
| Henfield Community Partnership                               | 750          |       |
| Total Donations  |              | 750   |
| <b>Other expenditure:-</b>                                   |              |       |
| Remembrance Day  | 960          |       |
| Flower Beds/Hanging Baskets                                  | 5,783        |       |
| Henfield Museum  | 397          |       |
| Village Evening  | 0            |       |
| Chairman's Allowance   | 40           |       |
| Total  |              | 7,180 |
| <b>Section 137 Local Government Act 1972 net expenditure</b> | <b>7,930</b> |       |

**Henfield Parish Council**  
**BANK RECONCILIATION**

|                   |                                       |                   |
|-------------------|---------------------------------------|-------------------|
| <b>31/03/2023</b> |                                       | <b>31/03/2024</b> |
| 22,814.88         | Balance Barclays Bank (Community Acc) | 17,883.19         |
| 54,545.82         | Barclays Business Premium             | 55,202.52         |
| 44.99             | Balance HSBC (Community Acc)          | 48.99             |
| 160,971.87        | Balance HSBC (Deposit Acc)            | 63,745.92         |
| 37.94             | Petty Cash                            | 37.94             |
| 75,634.35         | Nat West Business Reserve             | -                 |
| -                 | Nat West Liquidity Transfer           | 78,376.81         |
| -                 | Unity Trust Bank                      | 76,416.49         |
| -                 | Charity Bank                          | 75,000.00         |
| 314,049.85        | Sub total                             | 366,711.86        |
| -                 | Unpresented Cheques                   | -                 |
| -                 | Bank Credits Late                     | -                 |
| 314,049.85        | Balance Per Cash Book                 | 366,711.86        |

**Unpresented Cheques (Barclays Bank Account)**  
None

**Henfield Parish Council**  
**DEBTS**  
**Debts on 31st March 2024**

£  
**Nil**

signed Chairman of Council meeting at which end of year accounts approved Date 7th May 2024

signed (Responsible Financial Officer) Date 7th May 2024

**ASSETS  
SUMMARY**

**Assets at 31st March 2024**  
**Description & Location**

**Cost/Value**  
**£**

|                      |                |
|----------------------|----------------|
| Office Contents      | 7,401          |
| General Contents     | 6,714          |
| Specified All Risks  | 9,271          |
| Mowers & Machinery   | 21,705         |
| Vehicles             | 9,052          |
| Gates & Fences       | 9,851          |
| Outside Equipment    | 1,550          |
| Street Furniture     | 23,814         |
| Playground Equipment | 180,086        |
| Land                 | 113,633        |
| Henfield Museum      | 97,567         |
| Total                | <b>480,644</b> |

**Assets owned by Charitable Trusts for which Henfield Parish  
Council are the Sole Trustees**

|  |                |
|--|----------------|
| Rothery Pavilion & Fittings (Owned by Rothery Trust) | 175,045        |
| Rothery Field (Owned by Rothery Trust)               | 24,120         |
| Kings Field (Owned by Kings Field Charity)           | 81,750         |
| Total  | <b>280,915</b> |

**TOTAL ASSETS** **761,559**

signed:

Chairman of Council meeting at which end of year accounts approved

Date 7th May 2024

signed:

(Responsible Financial Officer)

Date 7th May 2024