



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 9th August 2024 at 6.30 pm in the Henfield Hall.

MINUTES

Present: Cllrs S Leader (Chairman), A Willard (Vice Chairman), C Simmonds and F Ayres.

In attendance: Mrs R Grantham (Operations Manager- OM), Ms G Campsey (Youth Coordinator- YC) and two representatives from Henfield Youth Club.

1. **DECLARATION OF MEMBERS INTERESTS**

None

2. **APOLOGIES**

Cllrs Potts & Goodyear.

3. **APPROVAL OF MINUTES OF MEETING 8th July 2024**

Approved, signed and dated by the Chairman.

4. **MATTERS ARISING**

1. DBS Checks. Cllr Goodyear to complete.
2. Youth Forum. Ongoing. YC update in YC report.
3. Fires/wood being used at skatepark. YC updated that the newly installed bin had been set on fire over Bank holiday weekend. Fire service attended and reported to Police. Due to there being no CCTV covering the area, police have closed the report due to no further lines of enquiry. A brief discussion was had about the possibility of CCTV being installed in future. All Cllrs agreed to replace the bin but for it to be metal and flame retardant.:

Action Point: YC TO SOURCE ITEM & COST.

4. Purchase of a gazebo. Cllr Willard asked for an update on whether this had been raised at the FRC committee meeting.:

Action Point: OM TO ADD TO NEXT Finance Risk and Change (FRC) AGENDA.

The Chairman adjourned the meeting

OPEN FORUM

It was all agreed by the committee to discuss item 12 directly following the Open Forum.

The manager of Henfield Youth Club addressed the committee, regarding an application for funding. She explained that the club have submitted 7 applications for various grants. They have secured £4,000 so far and are asking from CYP £4,640 to cover the shortfall. Cllr Willard asked for clarification on how this would be used. The manager explained that it would be used entirely on funding the retention of the 2 staff members, taken on last year. She went on to explain what the youth club has been able to do since taking on the staff. In addition to the existing Tuesday and Thursday sessions, they have introduced project nights on Wednesdays. They have held sessions on a babysitting course, an DJ night as well as holding some courses for parents and carers addressing subjects such as mental health issues. Friday nights are now dedicated to the young adults as a drop in café. In addition to these sessions, the youth club now had a dedicated quiet

evening session to cater for those who prefer a less hectic/quieter environment. Cllr Willard asked whether this funding figure would decrease year on year and whether their aim is to get to a point where there is no need to request funding, and the manager confirmed this is what they hoped would happen. Chairman commented on the noted progression from last year's request for funding. Cllr Simmonds spoke of his support for the funding and suggested £5,000 could come from the youth projects budget. OM advised committee that if they were recommending the funding, it would have to be heard at FRC for a decision. PROPOSED by Cllr Simmonds, SECONDED by Cllr Willard and VOTED ALL IN FAVOUR to recommend that £5000 is allocated to the Youth Club from the Youth Projects budget.

Action Point: OM TO ADD TO NEXT FRC AGENDA.

Youth club manager invited committee members to attend a session at the youth club to see the work they do.

The Chairman reconvened the meeting

5. **CHAIRMAN'S ANNOUNCEMENTS**

None.

6. **REPORT FROM YOUTH COORDINATOR**

YC circulated report to Cllrs prior to the meeting, with agenda although it was noted that Cllr Willard & Cllr Ayres had not received this. YC spoke about her meeting with the Youth Provisions officer from HDC to discuss the start up of a youth forum. YC explained some information shared at the meeting and explained advice given was to start the forum process after Christmas as this gets a better response from the public. YC updated committee on the roundabout at the Kingsfield play area and installation would begin 16th September 2024. The committee then had a discussion around the opening of the new roundabout, having an official launch. YC suggested maybe a local celebrity. Cllr Leader suggested maybe having the youth club involved or St Peters school or local author Julia Donaldson. Cllr Ayres suggested a lucky dip competition at St Peters with the lucky ticket holder being the one to do the official opening and first ride.

Action Point: YC TO CONTACT HEAD OF ST PETERS TO DISCUSS.

7. **PROJECTS**

1. Improvements to Skate Park.
 - a) Working group. YC advised this meeting is scheduled for Wednesday 11th September 2024.
 - b) Fact finding/research. YC has visited Southwater and Billingshurst skateparks.
2. Hub on the High Street. Ongoing. No property found yet. Cllr Leader suggested that, for the next financial year a provision is created until funding is required so that there is no need to request funding in the budget.
3. Improvements to Play Areas.
 - a) Update on Kingsfield. Updated in Report from YC.
 - b) Rothery Play area. All work completed. Possible next area for refurbishment.
 - c) Signage. Cllr Willard spoke of his and YC's attendance to the signage working group. Advised this may be a longer process that anticipated. Further update as and when they arise.

8. **YEAR OF BIODIVERSITY FOR YOUTH**

- a) Ideas for projects. Ongoing. YC met with member of Sustainable Henfield to address potential projects/events. YC advised looking into organising an event for October half term following an email from Cllr Perry. YC has contacted potential leads for this and will identify others.
- b) Identify locations. Ongoing.

9. **ROSPA REPORT**

1. Identified list of repairs from 2024 report. YC circulated list of identified repairs with locations and pictures. Sent out with agenda. List will be updated by works team as and when the repairs are completed.

10. **LITTER ISSUES AT SKATE PARK**

YC updated on this in report from YC.

11. **FEEDBACK FROM OTHER GROUPS**

Survey of organisations. Ongoing. YC advised still to visit football club, cricket club and tennis club.

12. **YOUTH CLUB PROJECT**

Consider application. Discussed and recorded in open forum.

13. **CLERK'S REPORT**

1. Financial update. OM updated 6.5% spend of funds and we are 41.7% through the financial year.
2. Any further updates. None

14. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Ayres thinks the committee should consider contacting local businesses to ask if they have any job vacancies and for them to consider taking on teenagers for part time/weekend jobs, apprenticeships and work experience. . Cllr Ayres believes that maybe if bored young people have local jobs, it will make them feel more part of the community and therefore, they are more likely to take pride in surroundings. And we should be encouraging local employers to recruit locally before they look beyond Henfield. Cllr Leader requested YC draught a letter to local businesses to address this. Cllr Ayres also stated the committee should be promoting other events held in the area, using social media, school newsletters and notice boards and when doing this, ensuring plenty of notice is given to the events.

DATE AND TIME OF NEXT MEETING

Monday 14th October 2024 at 6.30pm.

Meeting Closed at 7.45pm