



HENFIELD PARISH COUNCIL

Notice of a meeting of Henfield Parish Council to be held on Tuesday 3rd September 2024 at 7.00pm in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2nd JULY 2024**
4. **MATTERS ARISING**
5. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) Review of the Briefing & Awareness Session Run by Trevor Leggo on Tuesday 13th August.
6. **OPEN FORUM**
7. **WEST SUSSEX COUNTY COUNCIL REPORT**
8. **HORSHAM DISTRICT COUNCIL REPORT**
9. **COUNCILLOR CO-OPTION**
10. **MOTION: TO APPROVE THE NOTICE OF CONCLUSION OF ANNUAL AUDIT 2023/24**
11. **MOTION: TO APPROVE THE EXTERNAL AUDITOR REPORT & CERTIFICATE 2023/24**
12. **MOTION: TO APPROVE THE EMPLOYER LOCAL GOVERNMENT PENSION SCHEME DISCRETIONS POLICY**
13. **MOTION: TO APPROVE AND SIGN THE LEASE BETWEEN HENFIELD PARISH COUNCIL AND WEST SUSSEX COUNTY COUNCIL IN RESPECT OF THE WANTLEY FIELD**
14. **MOTION: TO CONSIDER AN APPLICATION FOR £10K FROM THE COMMUNITY BUILDINGS & INFRASTRUCTURE RESERVE TOWARDS THE COMPLETION OF THE MEZZANINE FLOOR IN HENFIELD LEISURE CENTRE**
15. **NEIGHBOURHOOD PLAN UPDATE**
16. **COMMITTEE REPORTS**
 - (A) **Finance, Risk & Change Governance**

Cllr Jones to report.

 - (a) Summary of £26,972.70 Expenditure from 1st July – 31st July 2024 and Summary of £31,915.67 Expenditure from 1st August to 31st August 2024.

To be Noted by Council.

 - (b) Select Expenditure as the Monthly Random Audit Check – July & August.

- (B) **Plans Advisory**
Cllr Shaw to report.
- (C) **Recreation & Open Spaces**
Cllr Perry to report.
- (D) **Village Amenities**
Cllr Morgan to report.
- (E) **Children & Young People**
Cllr Leader to report.
- (F) **Museum**
Cllr Potts to report.
- (G) **Joint Commons**
Cllr Perry to report.

16. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

17. **PCSO & POLICE ACTIVITIES**

18. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

19. **DATE OF NEXT MEETING**

Tuesday 1st October 2024.

Published Thursday 29th August 2024.



Clerk to Henfield Parish Council