

HENFIELD PARISH COUNCIL

BUDGET REPORT 2023/2024

EXPENDITURE

Month 11 - 91.7% of the Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2023/24</u>	<u>2023/24</u>	<u>SPEND</u>
Community Bus	4,000	4,000	100.0%
Remembrance Day	1,000	960	96.0%
Postage	60	147	244.2%
Employment Costs	167,000	146,207	87.5%
Payroll Charges	650	450	69.2%
Subscriptions	2,650	2,565	96.8%
Computers	4,000	3,150	78.7%
Telephones	900	795	88.4%
F R C Miscellaneous	2,000	4,150	207.5%
Chairman's Allowance	100	40	40.0%
Training	1,000	594	59.4%
Travel & Subsistence	150	38	25.2%
Insurance	2,950	3,608	122.3%
Photocopier Charges	2,200	1,824	82.9%
Henfield Hall Maintenance Charges	6,000	5,600	93.3%
Henfield Hall Bookings	1,750	1,762	100.7%
Henfield Hall Parish Office Rent *	7,225	10,850	100.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,300	1,147	88.2%
Members Allowance	4,000	3,053	76.3%
Community Partnership Grant	750	750	100.0%
Council Van	2,000	1,930	96.5%
Legal & Regulatory Costs	1,500	413	27.5%
SUB TOTAL - FRC	£216,810	£194,033	89.5%

*Parish Office & Museum Rent Paid Together

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RECREATION & OPEN SPACES	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Ground Maintenance (Grass Cutting)	6,500	4,568	70.3%
Playing Field Maintenance	6,500	1,797	27.6%
Rothery	3,600	4,009	111.4%
Wantley Field	0	0	0.0%
Trees & Commons Restoration	5,000	6,347	126.9%
General Expenditure	1,250	4,635	370.8%
Works Officer Equipment	3,000	2,973	99.1%
Henfield Trails & Footpaths	1,000	0	0.0%
Nature Recovery & Support	1,000	999	99.9%
Storage Container Rental	2,750	2,532	92.1%
Sub Total - Open Spaces	£30,600	£27,859	91.0%

CHILDREN & YOUNG PEOPLE	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>CHANGE</u>
Recreational Equipment & Skate Park	1,500	1,858	123.9%
Annual Playground Inspection	450	379	84.1%
Youth Co Ordinator	20,179	5,543	27.5%
Premises Lease	12,000	8,000	66.7%
Youth Activities	10,000	1,401	14.0%
Sub Total - C & Y P	£44,129	£17,180	38.9%

VILLAGE AMENITIES	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Street Lighting	6,000	2,702	45.0%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	13,900	12,301	88.5%
Hanging Baskets, Flower Beds & Verges	7,000	5,783	82.6%
Dog Bins	1,250	1,075	86.0%
Litter Picking	9,000	7,092	78.8%
High Street Christmas Lights	2,700	2,770	102.6%
Village Amenities General Expenditure	1,000	1,699	169.9%
Cemetery	12,500	15,541	124.3%
Community Speedwatch	400	0	0.0%
Link Road Lights	5,000	3,584	71.7%
Sub Total - Village Amenities	£59,000	£52,548	89.1%

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EXPENDITURE

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Museum	£400	£317	79.2%
EXPENDITURE SUB-TOTAL	£350,939	£291,937	83.2%

PROVISION

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	£4,000	£4,000	100.0%

TOTAL GROSS EXPENDITURE	£354,939	£295,937	83.4%
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** See Breakdown of the Provisions the Bottom of This Report

Month 11 - 91.7% of the Year Completed

BUDGET REPORT 2023/24

INCOME

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>ACTUAL</u>
Museum	400	279	69.6%
Cemetery	16,000	18,740	117.1%
Environmental Cleaning Grant H D C	16,000	17,016	106.4%
Football Club	4,000	3,157	78.9%
Cricket Club	350	350	100.0%
Kings Field Trust	1,900	1,900	100.0%
Interest	250	5,808	2323.3%
Other Income	500	1,361	272.2%
WSCC SLA Grant	750	1,000	0.0%
Precept	304,789	304,789	100.0%
Community Infrastructure Levy	7,500	11,890	158.5%
Car Charging Point	2,500	2,551	102.0%
Children & Young People	0	1,200	0.0%
TOTAL GROSS INCOME	£354,939	£370,040	104.3%

	2022/23	2023/24
Sec. 137 Expenditure (Net)	£10,212	£7,850

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £9.93

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,736	
PRECEPT PER PROPERTY	111.42	(Band D equivalent)

RESERVES - AT 29th FEBRUARY 2024		CAP
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	1,058	5,000
Cemetery	3,282	20,000
Leisure Centre Car Park	10,466	40,000
Street/Christmas Lights	7,354	10,000
Traffic Control/Speed Indicators	1,100	2,500
TOTAL	23,260	77,500
RECREATION & OPEN SPACES - TOTAL		
Playing Fields	25,850	40,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Trees & Commons Restoration	5,448	7,500
Trails	5,122	5,000
TOTAL	39,420	67,500
PARISH COUNCIL OPS - TOTAL		
Office Refurbishments	4,013	5,000
Planning & Legal Costs	8,800	15,000
Council Van/Trailer	9,385	10,000
TOTAL	22,198	30,000
COMMUNITY FACILITIES/EVENTS - TTL		
Community Events	4,427	5,000
Museum Improvements	3,225	5,000
Community Buildings & Infrastructure	68,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	20,949	-
TOTAL	102,916	196,000
CHILDREN & YOUNG PEOPLE - TOTAL		
Recreation Equipment & Skate Park	5,106	15,000
Youth Services	11,000	15,000
TOTAL	16,106	30,000
Total Allocated Reserves	£203,900	
Total General Reserves	£111,028	
TOTAL RESERVES	£314,928	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

***The Provisions were transferred from the General Reserve to the Allocated Reserves on 6th April 2023.

BANK BALANCES - AT 29th FEBRUARY 2024	
BARCLAYS CURRENT	£13,851
HSBC	£93,299
PETTY CASH	£38
BARCLAYS BUSINESS PREMIUM ACCOUNT	£54,997
NAT WEST LIQUIDITY MANAGER 95 DAY	£77,869
THE CHARITY BANK	£75,000
UNITY TRUST BANK	£75,896
TOTAL	£390,950

PROVISIONS (BREAKDOWN)	<u>BUDGET</u> 2023/24	<u>ACTUAL</u> 2023/24
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	2,000	2,000
Street/Christmas Lights	1,000	1,000
Traffic Control/Speed Indicators	100	100
TOTAL	8,600	8,600
RECREATION & OPEN SPACES		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	0	0
Tree Management	0	0
Trails	0	0
TOTAL	1,500	1,500
PARISH COUNCIL OPERATIONS		
Office Refurbishments	500	500
Retirement Payments *	0	0
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	0	0
TOTAL	1,500	1,500
COMMUNITY FACILITIES & EVENTS		
Community Events	0	0
Museum Improvements	500	500
Community Buildings & Infrastructure	17,200	17,200
TOTAL	17,700	17,700

