

## **HENFIELD PARISH COUNCIL**



### **Meeting of the Children and Young People Committee held on Wednesday 10<sup>th</sup> May 2023 at 5.30 pm in the Henfield Hall**

**Present:** Cllrs N Farrell, E Goodyear, S Leader and C Simmonds.

**In attendance:** Mrs R Grantham (Operations Manager- OM).

#### **MINUTES**

It was **PROPOSED** by Cllr Goodyear and **SECONDED** by Cllr Simmonds and **VOTED ALL IN FAVOUR** to elect Cllr Farrell as Chairman of this meeting.

1. **DECLARATION OF MEMBERS' INTERESTS**

None.

2. **APOLOGIES**

3. **APPROVAL OF MINUTES OF MEETING 29<sup>th</sup> MARCH 2023**

Approved, signed and dated by the Chairman.

**Cllr Leader joined the meeting.**

4. **MATTERS ARISING**

1. DBS Checks

This can be revisited once the new committee members are confirmed.

**Action Point: The OM to resend the details to members.**

2. Recruitment of Youth Coordinator

The post has been advertised with a closing date of the 20<sup>th</sup> of May.

3. Basketball back boards

The wrong size was ordered and replacements are being organised by the Parish Administrator.

4. Graffiti Wall

The wood has been ordered and the Works Officers will be painting and installing in time for July. The OM has made an application for £700 in funding from the Sussex Police Property Act fund, however the spend has also been approved by the Finance Committee.

*The Chairman adjourned the meeting.*

#### **OPEN FORUM**

There were no members of the public present at the meeting.

*The Chairman reconvened the meeting.*

5. **CHAIRMANS ANNOUNCEMENTS**

There will be a ROSPA inspection of playgrounds on taking place in June, there may be recommendations for replacements and/or repairs. The Village Amenities Committee are considering the request for a litter bin at the rear of the library, as requested by the Young People that attended the launch of the Hub at the Club event.

6.

## **PROJECTS**

1. Improvements to Skate Park

A response has still not been received from Barratts regarding the variation to S106 funding, however the letter has now been acknowledged and their legal team are considering it. Cllr Morgan is looking into whether it may be possible to access some of the Kings Field Trust investment and the OM will be asking Sainsbury's whether they may be able to make a contribution to the fund.

2. UK Shared Prosperity Fund

The working group met yesterday to discuss the UK Shared Prosperity Fund bid.

Leisure Centre project - A structural engineer's report will be commissioned to ascertain the suitability of the foundations and walls. It is hoped that the Parish Council may contribute 50% of the cost of this at around £600.

It was agreed that a feasibility study/ proof of concept will be needed that a fee based After School Club for 11-13 years will be used by a significant number of children and value for money against such an expensive project ( current estimate £90,000).

The Chairman expressed the view which was supported that she would prefer that the majority of the funding is used for a High Street location for setting up and running costs as this was the preferred option for the vast majority of children spoken to at Steyning Grammar. Cllr Leader agreed that a central location made more sense in terms of visibility and attracting more users. The Chairman explained that many young people are not allowed on the Kings Field after school /evening either because of parental concerns or its distance from home.

**Action Point: The Chairman to contact Steyning Grammar to arrange another visit to speak to Henfield children of different ages to update them on the progress of projects and discuss potential locations.**

**Action Point: The OM to arrange a further working group meeting once the engineer's report and detailed quotations from the LC are received.**

3. Hub on the High Street

Further to the comments above, Cllr Goodyear has established that fitting out a High Street rental property would cost in the region of £25,000 to £30,000. The UK Shared Prosperity Fund could also contribute to running costs. It was noted that a High Street location could be used as a base for a Youth Coordinator and would have other potential uses for youth related groups such as Family Support and for PCSO drop-in sessions. It was noted that change of use will likely be needed and that HDC are not keen to see loss of retail in High Streets, but it is hoped that a youth café would contribute to a vibrant high street and increase footfall overall.

**Action Point: The Chairman and Cllr Leader to investigate whether there are any high street properties available.**

4. Hub at the Club

It was noted that there are young people now using the Club and they often sit in the downstairs bar with a soft drink and they have expressed their thanks. Cllr Simmonds has obtained an initial quotation to install a pool table in the upstairs room at the Henfield Club, this includes reinforcing the floor and the light needed above. The quote is for £6,000. It is hoped that this will make the Club even more appealing for younger people. The intention would be for there to be a minimal charge made for the pool but that young people will not be expected to pay for a full Club membership unless they want to play snooker. The Club will not expect a room rental to be paid for the upstairs room if their bid for this funding via UK Shared Prosperity Fund is successful.

## **FEEDBACK FROM OTHER GROUPS**

1. Survey of organisations  
This is ongoing.

The Chairman has been approached by the Scouts as they would like to raise their profile in the village. They are also struggling to find enough volunteers. The Chairman suggested all the youth organisations compile a supply list of DBS checked volunteers so that they could be shared among other community youth groups such as the Brownies and the Youth Club.

8.

**Action Point: The Chairman to speak to HCP to discuss the attendance of youth organisations at the volunteering event on the 24<sup>th</sup> June.**

## **EVENTS**

1. Cinema  
Tickets are currently on sale and the OM is promoting on social media and has asked the primary school to also share on their weekly newsflash. Cllr Leader suggested that it might be worthwhile using the opportunity to speak to some young people and families about the committees plans and ask for feedback after the film, if they are willing. She and the Chairman volunteered to attend the event.

2. Skate Jam  
The date of the event has been changed to Sunday the 23<sup>rd</sup> of July. The Youth Club have confirmed that they will be able to provide food and drink this day. It was agreed that the Chairman, Cllr Leader, Tic Tac Skate school and the Youth Club manager will be invited to join a working group meeting.

**Action Point: The OM to arrange a working group meeting.**

3. Job Fair  
It is hoped that, once in place, a Youth Coordinator can organise a Henfield job fair along with support from HDC and HCP. In the meantime, it was noted that HDC are holding their own job fair on the 30<sup>th</sup> September, so it was agreed to request that the Community Transport bus is booked to take some Henfield young people.

**Action Point: The OM to arrange booking of the community bus to take Henfield young people to the HDC job fair in September.**

## **CLERK'S REPORT**

1. Financial update  
Up to £700 has been approved by the Finance Risk and Change Committee from General Reserves to pay for the materials needed for the graffiti wall.
2. Any further updates  
None.

11.

## **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Goodyear reminded the committee that offering barista training to young people had been suggested previously. She will share the contact details with the OM.

12.

## **DATE AND TIME OF NEXT MEETING**

Tuesday the 13<sup>th</sup> June at 5.30pm. In future it was agreed to move the meeting to Mondays on a six weekly cycle.

**Meeting Closed at 6.59pm.**