

HENFIELD PARISH COUNCIL

Notice of a meeting of Henfield Parish Council to be held on Tuesday 5th September 2023 at 7.00pm in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th JULY 2023**
4. **MATTERS ARISING**
 - a) Kings Field Charity Commission Application
5. **CHAIRMAN'S ANNOUNCEMENTS**

OPEN FORUM
6. **WEST SUSSEX COUNTY COUNCIL REPORT**
7. **HORSHAM DISTRICT COUNCIL REPORT**
8. **MOTION: TO APPROVE THE PROCEDURE FOR THE FORMATION OF WORKING GROUPS**
9. **MOTION: TO APPROVE A THREE YEAR AGREEMENT FOR THE PROVISION OF INTERNAL AUDIT SERVICES BY MULBERRY & CO**
10. **COMMITTEE REPORTS**
 - (A) **Finance, Risk & Change Governance**
Cllr Jones to report.
 - (a) Summary of £23,962.45 Expenditure from 1st July – 31st July 2023 and £25,365.55 Expenditure from 1st August – 31st August 2023.

To be Noted by Council.
 - (b) Select Expenditure as the Monthly Random Audit Checks – July & August.
 - (c) Budgets for 2024/25, Bearing in Mind the Business Plan Goals.
 - (B) **Plans Advisory**
Cllr Shaw to report.
 - (C) **Recreation & Open Spaces**
Cllr Perry to report.
 - (D) **Village Amenities**
Cllr Morgan to report.
 - (E) **Children & Young People**
Cllr Farrell to report.
 - (F) **Museum**
Cllr Potts to report.

(G) **Joint Commons**
Cllr Morgan to report.

11. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**
a) The Henfield Hall Annual General Meeting

12. **PCSO & POLICE ACTIVITIES**

13. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

14. **DATE OF NEXT MEETING**

Tuesday 3rd October 2023.

Published Thursday 31st August 2023.