

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 31st October 2023 at 7:00pm** in the Committee Room at The Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 12th SEPTEMBER 2023**
4. **MATTERS ARISING**
 - a) Community Awards Update
 - b) Cemetery Lighting Update
 - c) Land at the Rear of 8 & 9 Kings Field.
5. **OPEN FORUM**
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **REVIEW THE CURRENT VERSION OF THE INFRASTRUCTURE DELIVERY PLAN**
7. **REVIEW THE COMMITTEE TERMS OF REFERENCE AND CROSS COMMITTEE ITEMS**
8. **REVIEW STANDING ORDERS & THE CODE OF CONDUCT**
9. **CONSIDER THE FREQUENCY OF COMMITTEE MEETINGS FOR 2024**
10. **CONSIDER THE DRAFT 2024/25 BUDGETS, PRECEPT, PROVISIONS & RESERVES**
11. **CONSIDER ADOPTING THE NALC CIVILITY & RESPECT PLEDGE**
12. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (September).
 - b) Internal Controls (To Include Audit Check of Expenditure) – September.
 - c) Approve £750 Grant to the Henfield Community Partnership.
 - d) Consider the Cyber Insurance Quotation of £351.68.
13. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
14. **DATE OF NEXT MEETING** – 12th December 2023.

Published Thursday 26th October 2023.

Kevin Wright – Clerk to Henfield Parish Council.