

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Extraordinary meeting of the **Finance Risk & Change Governance Committee**
held on **Wednesday 3rd January 2024 at 10:00am** in the Parish Office.

Present: Cllrs J Jones (Chairman), E Goodyear, M Morgan, R Shaw, J Potts and S Leader.

In attendance: Mr K Wright (Clerk) and Mrs R Grantham (Operations Manager) and one member of the public.

MINUTES

1. **DECLARATION OF MEMBERS' INTERESTS**

None.

2. **APOLOGIES**

Cllr Perry.

The Chairman adjourned the meeting.

OPEN FORUM

The committee explained the difference between S106 and CIL funding to the member of the public and that the Infrastructure Delivery Plan would be reviewed by the Committee in February.

The Chairman reconvened the meeting.

3. **APPROVAL OF 2024/25 BUDGETS FOR SUBMISSION TO FULL COUNCIL IN JANUARY**

The Chairman explained that, following a recent salary review, the proposed increase is 14.4% which represents an additional £16.50 per annum for a band D property. A further salary increase of 5% in April has also been included. It was agreed that overall, this is an appropriate and necessary increase given the increasing cost of living, recent 5 year rent review at the Henfield Hall and employment of an additional member of staff.

It was **PROPOSED** by Cllr Morgan, **SECONDED** by Cllr Potts and **VOTED ALL IN FAVOUR** to approve the 2024/25 budget for submission to Full Council in January.

4. **APPROVAL OF 2024/25 PRECEPT FOR SUBMISSION TO FULL COUNCIL IN JANUARY**

Further to the discussion under item 3, it was **PROPOSED** by Cllr Shaw, **SECONDED** by Cllr Leader and **VOTED ALL IN FAVOUR** to approve the 2024/25 precept for submission to Full Council in January.

5. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

The Chairman checked that all were informed of the arrangements for the Memorial Service for the late Malcolm Eastwood.

6. **DATE OF NEXT MEETING**

16th January 2024. This will be reviewed following the Full Council meeting in January, as it may not be needed.

Meeting Closed at 10.20am.