



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 8th January 2024 at 5.30 pm in the Henfield Hall.

Present: Cllrs S Leader (Vice Chairman), J Potts, C Simmonds and E Goodyear.

In attendance: Mrs R Grantham (Operations Manager- OM) and Ms G Campsey (Youth Coordinator-YC).

MINUTES

1. **ELECTION OF CHAIRMAN**

It was **PROPOSED** by Cllr Simmonds, **SECONDED** by Cllr Potts and **VOTED ALL IN FAVOUR** to elect Cllr Leader as Chairman for the remainder of the year.

It was **PROPOSED** by Cllr Goodyear, **SECONDED** by Cllr Potts and **VOTED ALL IN FAVOUR** to elect Cllr Simmonds as Vice Chairman for the remainder of the year.

2. **DECLARATION OF MEMBERS' INTERESTS**

None.

3. **APOLOGIES**

None.

4. **APPROVAL OF MINUTES OF MEETING 30th OCTOBER 2023**

Approved, signed and dated by the Chairman.

5. **MATTERS ARISING**

1. DBS Checks

Cllr Potts and Goodyear have yet to complete their DBS checks.

2. Noticeboard

This has been painted and notices are being put in. The YC will arrange for a suitable colourful backdrop, sign and contact details for anyone wishing to use it.

Action Point: YC to arrange a colourful backdrop, sign and contact details for the noticeboard.

3. Roller Skating at the Henfield Hall

The YC is waiting to hear from the company willing to run sessions, as they need to check the suitability of the Hall. The YC has spoken to the leisure centre who hosted the sessions previously to confirm that the only damage to the floor were scuff marks which are easily removed.

4. ROSPA repair progress

Most of the works have now been completed with the exception of some shrinkage to surfaces which requires dry ground to rectify.

5. Youth Justice Proposal

The YC has been in contact with the Youth Justice Officer to introduce herself and they plan to meet on Monday. It was all agreed that any contact with the youth justice team must be through the Youth Coordinator.

6. Social media account
The YC has set up a separate Facebook account which she feels will be of use to parents in particular. An Instagram account is also planned for when there is more content to share.
7. Outdoor water bottle station
It was all agreed not to pursue this any further due to Horsham District Council's refusal to allow a water refill station on the high street bus shelter, stating water neutrality.

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public in attendance at the meeting.

The Chairman reconvened the meeting.

6. **CHAIRMAN'S ANNOUNCEMENTS**

None.

7. **REPORT FROM YOUTH COORDINATOR**

The YC confirm that she will be taking over the minutes for the committee with effect from the next meeting.

8. **PROJECTS**

1. Improvements to Skate Park
The Chairman asked for clarity on why a refurbishment is needed. It was confirmed that the current surface needs repair and the features on the current layout do not allow for skaters of different abilities to use it at the same time.
 - a) Consider budgets and funding proposal for skate park improvements
Agreement from Barratts to approve the variation to the S106 funding has now been received. This releases £30,000 of funding in addition to the £15,000 from the Kings Field Trust. It was noted that further funding would be available from CIL and the Community Buildings and Infrastructure reserve. Once quotations are received then final decisions can be taken on funding.
 - b) Consider design options
The YC has identified three companies that are willing to design and quote. She will arrange site visits in the coming weeks. Feedback will be sought from the skaters and Tic Tac skate school. It was noted that any works must take place after the football tournament in May. The YC has had some discussion with the works team regarding potential access issues. When selecting a company, consideration will be given to green credentials.
Cllr Potts offered to check the situation with regards to planning permission.

Action Point: The YC to arrange for three quotations for refurbishment to the skate park.

Action Point: Cllr Potts to discuss planning implications with Horsham District Council (HDC).

2. Hub on the High Street
It was all agreed that Cllr Simmonds could raise the suggestion of using the former snooker room at the Henfield Club with the new Committee. This would

be subject to the necessary alterations to the building such as providing separate access and appropriate toilet facilities. The YC confirmed that she would be willing to work additional hours to run after school sessions. She will continue to make enquiries with local agents when suitable properties become available.

3. Improvements to Play Areas

It was noted that there is £3,491 in S106 available for improvements to play facilities. There is also just over £8,000 remaining in the Youth Activities budget which could be re purposed. It was agreed that the YC would prepare a proposal for a piece of accessible play equipment and some covered seating to provide shade at the Kings Field.

Action Point: The YC to prepare a proposal for a piece of accessible play equipment and covered seating for the Kings Field Play area.

Action Point: Cllr Potts to check whether planning permission would be required for the covered seating.

9. **FEEDBACK FROM OTHER GROUPS**

1. Survey of organisations

The YC has been collating data from organisations in the village with regards to their attendance and their age groups, with a view to identifying any gaps in provision. It was commented that it would be helpful in future to understand the ratio of Henfield young people to those outside the village who attend the various youth organisations against the total number of youth of that age group in the village. Data is available from the census.

The YC has visited St Peter's School and spoken at length to the headteacher who is becoming frustrated at the lack of action from WSCC with regards to the dangerous parking outside the school. The YC has contacted WSCC Cllr Sarah Payne to request a meeting. It was noted that the Parish Council have offered to pay for the parking buddies, as have the BP Guild, but that WSCC refuse to give their consent for them to be used on the highway as there are still several months remaining on their countywide trial. Results are not expected until later this year.

Action Point: Cllr Potts to speak to Cllr Payne to see if she can assist further.

10. **EVENTS**

1. Scooter Jam

The YC has identified a company who run scooter events in the area and is hoping to arrange a meeting to discuss further.

11. **YEAR OF BIODIVERSITY**

The YC has been in touch with the Steyning Downland Scheme who offer volunteering opportunities and training days for young people. She will find out more with a view to promoting it to young people in Henfield. It was also suggested that she speak to Henfield Community Partnership (HCP), SH2030 and Henfield Birdwatch as they may also appreciate some involvement from young people.

Action Point: The YC to find more information on Steyning Downland Scheme and to make contact with HCP, SH2030 and Birdwatch.

12. **YOUTH FORUM**

The YC has some information from the British Youth Council and plans to visit Crawley and Hailsham Youth Council's. It was noted that having visited the local primary and secondary school, young people were particularly interested in green issues.

13. **FORWARD PLAN FOR YOUTH COORDINATOR**

The YC confirmed that her priorities are the skate park refurbishment and the Kings Field Play areas. When time allows she will also look at setting up a youth forum.

CLERK'S REPORT

14. 1. Financial update

The committee has spent 33% of its budget and we are 75% of the way through the year so far.

2. Any further updates

None.

15. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Simmonds reported that the BP Guild are planning an event on the Rothery Field in June. Local clubs and organisations will be invited to have a free stall for promotion. There will be food, drink and live music. The beacon will also be lit. He suggested the committee might like to have a stand. It was noted permission will be needed from the Council to use the Rothery Field.

16. **DATE AND TIME OF NEXT MEETING**

Monday 5th February 2024 at 5.30pm.

Meeting Closed at 7.10pm.