

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Wednesday 21st February 2024 at 10:30am** in the Committee Room at The Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 16th JANUARY 2024**
4. **MATTERS ARISING**
 - a) Committee Terms of Reference - Update.
 - b) Cemetery Lighting - Update.
 - c) Henfield's "Big Thank You" – Update.
 - d) Infrastructure Delivery Plan – Update.
 - e) Skills Matrix – Update.
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **UPDATE ON THE TANYARD BARN DEVELOPMENT**
7. **CONSIDER THE USAGE OF THE COMMUNITY TRANSPORT MINIBUS**
8. **B P GUILD SUMMER EVENT & 80TH D-DAY ANNIVERSARY**
9. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (January).
 - b) Internal Controls (To Include Audit Check of Expenditure) – January.
 - c) Bank Mandates - Update.
10. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
11. **DATE OF NEXT MEETING** – 20th March 2024.

Published Friday 16th February 2024.



Clerk to Henfield Parish Council