

HENFIELD PARISH COUNCIL

BUDGET REPORT 2024/2025

EXPENDITURE

Month 5 - 41.7% of the Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2024/25</u>	<u>2024/25</u>	<u>SPEND</u>
Community Bus	4,000	2,000	50.0%
Remembrance Day	1,100	23	2.0%
Postage	60	4	7.0%
Employment Costs	190,000	75,008	39.5%
Payroll Charges	650	150	23.1%
Subscriptions	2,800	2,247	80.2%
Computers	4,000	1,785	44.6%
Telephones	900	361	40.1%
F R C Miscellaneous	2,750	21,883	795.8%
Chairman's Allowance	100	0	0.0%
Training	1,000	162	16.2%
Travel & Subsistence	75	16	21.0%
Insurance	4,000	0	0.0%
Photocopier Charges	2,200	955	43.4%
Henfield Hall Maintenance Charges	6,500	2,800	43.1%
Henfield Hall Bookings	2,500	693	27.7%
Henfield Hall Parish Office Rent *	9,050	5,968	55.0%
Henfield Hall Museum Rent *	4,550		
Internal/External Audit Fees	1,300	939	72.3%
Members Allowance	4,000	844	21.1%
Community Partnership Grant	750	0	0.0%
Council Van	2,200	1,136	51.7%
Legal & Regulatory Costs	3,000	129	4.3%
SUB TOTAL - FRC	£247,485	£117,102	47.3%

*Parish Office & Museum Rent Paid Together

BUDGET REPORT 2024/2025

Month 5 - 41.7% of the Year Completed

RECREATION & OPEN SPACES	BUDGET 2024/25	ACTUAL 2024/25	% SPEND
Ground Maintenance (Grass Cutting)	6,500	2,668	41.1%
Playing Field Maintenance	6,500	0	0.0%
Rothery	3,850	2,603	67.6%
Wantley Field	0	0	0.0%
Trees Management	2,000	786	39.3%
General Expenditure	1,500	544	36.3%
Works Officer Equipment	3,000	1,336	44.5%
Henfield Trails & Footpaths	1,000	300	30.0%
Nature Recovery & Support	2,000	258	12.9%
Storage Container Rental	3,000	1,619	54.0%
Sub Total - Open Spaces	£29,350	£10,114	34.5%

CHILDREN & YOUNG PEOPLE	BUDGET 2024/25	ACTUAL 2024/25	% CHANGE
Recreational Equipment & Skate Park	6,000	683	11.4%
Annual Playground Inspection	450	394	87.6%
Premises Lease	12,000	0	0.0%
Youth Projects	10,000	0	0.0%
Youth Activities	1,000	842	84.2%
Sub Total - C & Y P	£29,450	£1,918	6.5%

VILLAGE AMENITIES	BUDGET 2024/25	ACTUAL 2024/25	% SPEND
Street Lighting	5,750	2,372	41.3%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	16,000	6,538	40.9%
Hanging Baskets, Flower Beds & Verges	7,000	2,455	35.1%
Dog Bins	1,250	573	45.9%
Litter Picking	9,000	3,035	33.7%
High Street Christmas Lights	3,000	7,598	253.3%
Village Amenities General Expenditure	1,500	701	46.7%
Community Payback	2,000	0	0.0%
Cemetery	12,750	7,626	59.8%
Community Speedwatch	400	0	0.0%
Link Road Lights	4,500	2,635	58.6%
Sub Total - Village Amenities	£63,400	£33,534	52.9%

BUDGET REPORT 2024/2025**Month 5 - 41.7% of the Year Completed****EXPENDITURE**

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Museum	£400	£220	55.0%
EXPENDITURE SUB-TOTAL	£370,085	£162,889	44.0%

PROVISION

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	£36,000	£36,000	100.0%

TOTAL GROSS EXPENDITURE	£406,085	£198,889	49.0%
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** See Breakdown of the Provisions the Bottom of This Report

Month 5 - 41.7% of the Year Completed

<u>BUDGET REPORT 2024/2025</u> <u>INCOME</u>	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>ACTUAL</u>
Museum	400	220	55.0%
Cemetery	18,000	8,670	48.2%
Environmental Cleaning Grant H D C	17,750	8,891	50.1%
Football Club	4,000	629	15.7%
Cricket Club	350	450	128.6%
Kings Field Trust	1,900	0	0.0%
Interest	3,500	5,175	147.9%
Other Income	500	153	30.7%
WSCC SLA Grant	1,000	0	0.0%
Precept	348,685	174,343	50.0%
Community Infrastructure Levy	7,500	7,946	105.9%
Car Charging Point	2,500	3,020	120.8%
Children & Young People	0	400	0.0%
TOTAL GROSS INCOME	£406,085	£209,897	51.7%

	2023/24	2024/25
Sec. 137 Expenditure (Net)	£10,212	£2,698

£10.81 per elector - £51,477 (2024/25)

Based on 4,762 Electors

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £10.81

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,726	
PRECEPT PER PROPERTY	127.92	(Band D equivalent)

RESERVES - AT 31st AUGUST 2024		CAP
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	1,558	5,000
Cemetery	8,282	20,000
Leisure Centre Car Park	13,666	40,000
Street/Christmas Lights	1,956	10,000
Traffic Control/Speed Indicators	1,200	2,500
TOTAL	26,662	77,500
RECREATION & OPEN SPACES - TOTAL		
Playing Fields	27,350	40,000
Safe Routes, Footpaths & Bridleways	3,500	15,000
Trees Management	8,448	7,500
Trails	5,122	5,000
TOTAL	44,420	67,500
PARISH COUNCIL OPS - TOTAL		
Office Refurbishments	4,513	5,000
Planning & Legal Costs	9,300	15,000
Council Van/Trailer	12,385	10,000
TOTAL	26,198	30,000
COMMUNITY FACILITIES/EVENTS - TTL		
Community Events	6,427	5,000
Museum Improvements	3,725	5,000
Community Buildings & Infrastructure	58,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	28,895	-
TOTAL	103,362	196,000
CHILDREN & YOUNG PEOPLE - TOTAL		
Recreation Equipment & Skate Park	8,106	15,000
Youth Services	11,500	15,000
TOTAL	19,606	30,000
Total Allocated Reserves	£220,248	
Total General Reserves	£162,366	
TOTAL RESERVES	£382,614	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

***The Provisions were transferred from the General Reserve to the Allocated Reserves on 18th April 2024.

BANK BALANCES - AT 31st AUGUST 2024	
BARCLAYS CURRENT	£159
HSBC	£155,879
PETTY CASH	£0
BARCLAYS BUSINESS PREMIUM ACCOUNT	£0
NAT WEST LIQUIDITY MANAGER 95 DAY	£76,940
THE CHARITY BANK	£79,485
UNITY TRUST BANK	£38
TOTAL	£312,502

PROVISIONS (BREAKDOWN)	<u>BUDGET</u> <u>2024/25</u>	<u>ACTUAL</u> <u>2024/25</u>
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	3,200	3,200
Street/Christmas Lights	2,200	2,200
Traffic Control/Speed Indicators	100	100
TOTAL	11,000	11,000
RECREATION & OPEN SPACES		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	500	500
Tree Management	3,000	3,000
Trails	0	0
TOTAL	5,000	5,000
PARISH COUNCIL OPERATIONS		
Office Refurbishments	500	500
Planning & Legal Costs	500	500
Council Van/Trailer	3,000	3,000
TOTAL	4,000	4,000
COMMUNITY FACILITIES & EVENTS		
Community Events	2,000	2,000
Museum Improvements	500	500
Community Buildings & Infrastructure	10,000	10,000
TOTAL	12,500	12,500

CHILDREN & YOUNG PEOPLE		
Youth Services	500	500
Recreation Equipment & Skate Park	3,000	3,000
TOTAL	3,500	3,500
Sub Total - Reserves	£36,000	£36,000