

# HENFIELD PARISH COUNCIL

## BUDGET REPORT 2024/2025

### EXPENDITURE

Month 4 - 33.3% of the Year Completed

<b>FINANCE RISK AND CHANGE GOVERNANCE</b>	<b><u>BUDGET</u></b>	<b><u>ACTUAL</u></b>	<b><u>%</u></b>
	<b><u>2024/25</u></b>	<b><u>2024/25</u></b>	<b><u>SPEND</u></b>
Community Bus	4,000	2,000	50.0%
Remembrance Day	1,100	23	2.0%
Postage	60	4	7.0%
Employment Costs	190,000	60,040	31.6%
Payroll Charges	650	150	23.1%
Subscriptions	2,800	2,247	80.2%
Computers	4,000	1,563	39.1%
Telephones	900	288	32.0%
F R C Miscellaneous	2,750	21,811	793.1%
Chairman's Allowance	100	0	0.0%
Training	1,000	162	16.2%
Travel & Subsistence	75	0	0.0%
Insurance	4,000	0	0.0%
Photocopier Charges	2,200	904	41.1%
Henfield Hall Maintenance Charges	6,500	1,400	21.5%
Henfield Hall Bookings	2,500	597	23.9%
Henfield Hall Parish Office Rent *	9,050	2,713	25.0%
Henfield Hall Museum Rent *	4,550		
Internal/External Audit Fees	1,300	939	72.3%
Members Allowance	4,000	844	21.1%
Community Partnership Grant	750	0	0.0%
Council Van	2,200	1,085	49.3%
Legal & Regulatory Costs	3,000	108	3.6%
<b>SUB TOTAL - FRC</b>	<b>£247,485</b>	<b>£96,878</b>	<b>39.1%</b>

\*Parish Office & Museum Rent Paid Together

**BUDGET REPORT 2024/2025****Month 4 - 33.3% of the Year Completed**

<b>RECREATION &amp; OPEN SPACES</b>	<b><u>BUDGET</u> 2024/25</b>	<b><u>ACTUAL</u> 2024/25</b>	<b><u>%</u> SPEND</b>
Ground Maintenance (Grass Cutting)	6,500	2,668	41.1%
Playing Field Maintenance	6,500	0	0.0%
Rothery	3,850	2,603	67.6%
Wantley Field	0	0	0.0%
Trees Management	2,000	786	39.3%
General Expenditure	1,500	460	30.7%
Works Officer Equipment	3,000	1,209	40.3%
Henfield Trails & Footpaths	1,000	300	30.0%
Nature Recovery & Support	2,000	98	4.9%
Storage Container Rental	3,000	1,619	54.0%
<b>Sub Total - Open Spaces</b>	<b>£29,350</b>	<b>£9,743</b>	<b>33.2%</b>

<b>CHILDREN &amp; YOUNG PEOPLE</b>	<b><u>BUDGET</u> 2024/25</b>	<b><u>ACTUAL</u> 2024/25</b>	<b><u>%</u> CHANGE</b>
Recreational Equipment & Skate Park	6,000	683	11.4%
Annual Playground Inspection	450	394	87.6%
Premises Lease	12,000	0	0.0%
Youth Projects	10,000	0	0.0%
Youth Activities	1,000	837	83.7%
<b>Sub Total - C &amp; Y P</b>	<b>£29,450</b>	<b>£1,913</b>	<b>6.5%</b>

<b>VILLAGE AMENITIES</b>	<b><u>BUDGET</u> 2024/25</b>	<b><u>ACTUAL</u> 2024/25</b>	<b><u>%</u> SPEND</b>
Street Lighting	5,750	2,372	41.3%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	16,000	5,528	34.5%
Hanging Baskets, Flower Beds & Verges	7,000	0	0.0%
Dog Bins	1,250	478	38.2%
Litter Picking	9,000	2,550	28.3%
High Street Christmas Lights	3,000	7,598	253.3%
Village Amenities General Expenditure	1,500	648	43.2%
Community Payback	2,000	0	0.0%
Cemetery	12,750	5,716	44.8%
Community Speedwatch	400	0	0.0%
Link Road Lights	4,500	1,031	22.9%
<b>Sub Total - Village Amenities</b>	<b>£63,400</b>	<b>£25,921</b>	<b>40.9%</b>

**BUDGET REPORT 2024/2025****Month 4 - 33.3% of the Year Completed****EXPENDITURE**

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Museum	£400	£220	55.0%
<b>EXPENDITURE SUB-TOTAL</b>	<b>£370,085</b>	<b>£134,675</b>	<b>36.4%</b>

**PROVISION**

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	£36,000	£0	0.0%

<b>TOTAL GROSS EXPENDITURE</b>	<b>£406,085</b>	<b>£134,675</b>	<b>33.2%</b>
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\*\* See Breakdown of the Provisions the Bottom of This Report

**Month 4 - 33.3% of the Year Completed**

<u>BUDGET REPORT 2024/2025</u> <u>INCOME</u>	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>ACTUAL</u>
Museum	400	220	55.0%
Cemetery	18,000	7,320	40.7%
Environmental Cleaning Grant H D C	17,750	8,891	50.1%
Football Club	4,000	629	15.7%
Cricket Club	350	450	128.6%
Kings Field Trust	1,900	0	0.0%
Interest	3,500	4,640	132.6%
Other Income	500	153	30.7%
WSCC SLA Grant	1,000	0	0.0%
Precept	348,685	174,343	50.0%
Community Infrastructure Levy	7,500	7,946	105.9%
Car Charging Point	2,500	3,020	120.8%
Children & Young People	0	400	0.0%
<b>TOTAL GROSS INCOME</b>	<b>£406,085</b>	<b>£208,012</b>	<b>51.2%</b>

	2023/24	2024/25
<b>Sec. 137 Expenditure (Net)</b>	<b>£10,212</b>	<b>£243</b>

£10.81 per elector - £51,477 (2024/25)

Based on 4,762 Electors

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £10.81

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,726	
<b>PRECEPT PER PROPERTY</b>	<b>127.92</b>	(Band D equivalent)

RESERVES - AT 31st JULY 2024		CAP
<b>VILLAGE AMENITIES</b>		
Bus Shelter/Public Toilets	1,558	5,000
Cemetery	8,282	20,000
Leisure Centre Car Park	13,666	40,000
Street/Christmas Lights	1,956	10,000
Traffic Control/Speed Indicators	1,200	2,500
<b>TOTAL</b>	<b>26,662</b>	<b>77,500</b>
<b>RECREATION &amp; OPEN SPACES - TOTAL</b>		
Playing Fields	27,350	40,000
Safe Routes, Footpaths & Bridleways	3,500	15,000
Trees Management	8,448	7,500
Trails	5,122	5,000
<b>TOTAL</b>	<b>44,420</b>	<b>67,500</b>
<b>PARISH COUNCIL OPS - TOTAL</b>		
Office Refurbishments	4,513	5,000
Planning & Legal Costs	9,300	15,000
Council Van/Trailer	12,385	10,000
<b>TOTAL</b>	<b>26,198</b>	<b>30,000</b>
<b>COMMUNITY FACILITIES/EVENTS - TTL</b>		
Community Events	6,427	5,000
Museum Improvements	3,725	5,000
Community Buildings & Infrastructure	58,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	28,895	-
<b>TOTAL</b>	<b>103,362</b>	<b>196,000</b>
<b>CHILDREN &amp; YOUNG PEOPLE - TOTAL</b>		
Recreation Equipment & Skate Park	8,106	15,000
Youth Services	11,500	15,000
<b>TOTAL</b>	<b>19,606</b>	<b>30,000</b>
Total Allocated Reserves	£220,248	
Total General Reserves	£162,366	
<b>TOTAL RESERVES</b>	<b>£382,614</b>	

\*\*There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

\*\*\*The Provisions were transferred from the General Reserve to the Allocated Reserves on 18th April 2024.

<b>BANK BALANCES - AT 31 JULY 2024</b>	
BARCLAYS CURRENT	£167
HSBC	£185,879
PETTY CASH	£0
BARCLAYS BUSINESS PREMIUM ACCOUNT	£0
NAT WEST LIQUIDITY MANAGER 95 DAY	£76,940
THE CHARITY BANK	£78,951
UNITY TRUST BANK	£38
<b>TOTAL</b>	<b>£341,976</b>

<b>PROVISIONS (BREAKDOWN)</b>	<b><u>BUDGET</u> <u>2024/25</u></b>	<b><u>ACTUAL</u> <u>2024/25</u></b>
<b>VILLAGE AMENITIES</b>		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	3,200	3,200
Street/Christmas Lights	2,200	2,200
Traffic Control/Speed Indicators	100	100
<b>TOTAL</b>	<b>11,000</b>	<b>11,000</b>
<b>RECREATION &amp; OPEN SPACES</b>		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	500	500
Tree Management	3,000	3,000
Trails	0	0
<b>TOTAL</b>	<b>5,000</b>	<b>5,000</b>
<b>PARISH COUNCIL OPERATIONS</b>		
Office Refurbishments	500	500
Planning & Legal Costs	500	500
Council Van/Trailer	3,000	3,000
<b>TOTAL</b>	<b>4,000</b>	<b>4,000</b>
<b>COMMUNITY FACILITIES &amp; EVENTS</b>		
Community Events	2,000	2,000
Museum Improvements	500	500
Community Buildings & Infrastructure	10,000	10,000
<b>TOTAL</b>	<b>12,500</b>	<b>12,500</b>

<b>CHILDREN &amp; YOUNG PEOPLE</b>		
Youth Services	500	500
Recreation Equipment & Skate Park	3,000	3,000
<b>TOTAL</b>	<b>3,500</b>	<b>3,500</b>
<b>Sub Total - Reserves</b>	<b>£36,000</b>	<b>£36,000</b>